



U Market Services

UNIVERSITY OF MINNESOTA

Email this form to U Market Services
at ums@umn.edu.

If you have further questions call 612-626-5000

PAR LEVEL ACTION FORM

Building Name: _____ Room #: _____

Submitted By: _____ Phone #: _____

Email: _____ Date: _____

Approved By: _____ Phone #: _____

☐ Par Adjustment ☐ Closet Correction ☐ Service/Product Concern

Item #	Old Par	New Par	Unit

Correction in Closet (label missing, wrong stock #, unit issue, etc)

Resolution History:

Step 1: _____ By: _____ Date: _____

Step 2: _____ By: _____ Date: _____

Step 3: _____ By: _____ Date: _____

Date Completed: _____